

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner

Amie Minor-Richard, Deputy Commissioner



8500-6888-9652

**AUCTIONEER RECIPROCITY APPLICATION**

**Type of Application:**

- Auctioneer - \$100 application and license fee to be submitted with application.

**Information:**

1. Full Name - \_\_\_\_\_
2. Mailing address - Street, P.O. Box Number, Route, etc. \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_
3. Physical Address - Street, P.O. Box Number, Route, etc. \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_
4. Business Address - \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_
5. Residence Phone Number - \_\_\_\_\_ Cell Phone Number - \_\_\_\_\_  
Business Phone Number - \_\_\_\_\_ Email Address - \_\_\_\_\_
6. SSN - \_\_\_\_\_ Birth Date - \_\_\_\_\_ Hair Color - \_\_\_\_\_ Eye Color - \_\_\_\_\_
7. Sex - Male - \_\_\_\_\_ Female - \_\_\_\_\_
8. U.S. Citizen - Yes \_\_\_\_\_ No - \_\_\_\_\_

**A valid photo ID must accompany this application.**

9. Occupation/Name of Present Employer - \_\_\_\_\_

10. Have you held a West Virginia Auctioneer/Apprentice License before? \_\_\_\_\_

**If so**, when? \_\_\_\_\_ Previous Auctioneer Number - \_\_\_\_\_

11. Has your Auctioneer License ever been suspended or revoked in this or any other state? \_\_\_\_\_

**If yes**, please provide details by attaching a statement.

12. Did you graduate from an accredited auctioneering school? \_\_\_\_\_ **If yes**, what is the name of the auction school? \_\_\_\_\_

13. Are you licensed to sell Real Estate in West Virginia? Yes - \_\_\_\_\_ No - \_\_\_\_\_

**If yes**, please indicate the Broker/Salesperson - \_\_\_\_\_

What is your Real Estate License Number? \_\_\_\_\_

14. Have you ever been convicted of a criminal offense, or are there any criminal charges currently pending against you, or a member of your firm, partnership, or corporation? \_\_\_\_\_ **If yes**, please provide details by attaching a statement, as not all crimes are disqualified.

15. Have you completed a background check? Yes - \_\_\_\_\_ No - \_\_\_\_\_

**The following must be completed by non-related people who have personal knowledge of your character.**

We the undersigned do hereby declare under penalty of perjury, this applicant is known by us, and we are not related to the applicant or the other individual certifying the applying honesty and truthfulness, and we know the above-named applicant to be honest and truthful.

Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Signature \_\_\_\_\_ Signature \_\_\_\_\_

I have thoroughly reviewed the document and understand the statements in this application are true and made in good faith. I am knowledgeable of the current Auctioneer Rules and Regulations set forth by the State of West Virginia.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Please include the following:

- The \$100 application and license fee. Checks made payable to West Virginia Department of Agriculture (WVDA).
- Your original sealed surety bond. Please make a copy for your records; for Auctioneers the amount is \$25,000.
- Letter of Good Standing from each state you obtain an Auctioneers License in.
- Legible copy of a valid government issued photo I.D.; ex: Driver's License, Military ID, etc.).

**Return all required documentation to:**

West Virginia Department of Agriculture  
Executive Division  
1900 Kanawha Boulevard East  
State Capitol, Room E-28  
Charleston, WV 25305